

# Kaylee Vanatta

Tempe, AZ | (480)-532-3194 | kayleevpost@gmail.com

## Professional Summary

Creative and dependable ASU graduate with experience and interest in creatively editing trailers, scripted short films, color grading and boom operating on-set. Looking to gain editing experience or assistant/coordinating positions in post-production.

## Education

Arizona State University, Fall 2020 - Fall 2023

Bachelor of Arts, Film & Media Production, Summa Cum Laude

- Dean's List recipient Fall 2020-Fall 2023
- \*Senior Capstone Project: Lead Editor of 10-minute short film

## Skills

- Adobe Premiere (1 year)
- Adobe Photoshop (0.5 year)
- DaVinci Resolve (1.5 years)
- After Effects (working knowledge)
- Avid Media Composer (2.5 years)
- Importing AAF Timelines
- Conforming Clips
- Mac/PC Workflows
- Meeting Deadlines
- Production Etiquette (setting up & striking equipment)
- High Level of Detail
- Syncing Dailies
- Organizing Scripts/Paperwork

## Certifications

Avid Media Composer | Certified User 2021

## Projects

*Beverly* – Senior Capstone, May 2024 | **Boom Op/Sound Assistant**

*\*On the Great Divide* – Senior Capstone, Fall 2023 | **Lead Editor/Script Supervisor**

*Roarin' 20s* – 48Hour Film Project, Summer 2022 | **Boom Operator**

*Mother* – Senior Project, Spring 2023 | **Lead Editor/Script Supervisor**

*Strings* - Short Film, Spring 2022 | **Trailer Editor**

## Job Experience

FEB. 2021 - PRESENT

**Boat Rentals of America, Tempe AZ** - Assistant Manager

- Supervise day-to-day operations to meet performance, quality & service expectations
- Monitor cash intake and supervise deposits up to \$1,500
- Complete weekly inventory counts to verify product and report requests for future project orders
- Mentor team members to enhance professional development and accountability
- Help plan schedules for 20 employees and delegate daily tasks to meet service demands

## References:

Clint Gregory (Owner - Boat Rentals of America): (480)-577-0298

Kristin Breum (Operations Manager - Boat Rentals of America): (310)-975-5040

Janaki Cedanna (former Professor of Post Production at ASU): (480) 232-9649