



****Keyin Smith****

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****Objective:****

Highly motivated and detail-oriented professional seeking a position as a Production Assistant. Dedicated to supporting the production team in creating high-quality content and ensuring smooth operations. Committed to contributing to the success of the production and organization through effective coordination, organization, and problem-solving skills.

****Education:****

Associate Degree in Digital Film Arts

Pima Community College, Tucson, AZ

Graduation Date: May, 2024

Arizona Film Ready Certification

Certification Date: January, 2024

****Skills:****

- Excellent written and verbal communication skills
- Strong problem-solving and analytical abilities
- Proficient in Premiere Pro and Audition
- Handling of camera equipment
- Experience with using the boom and recorder
- Familiarity with working with reflectors
- Ability to work effectively in a team and independently
- Strong attention to detail