

Mecca Whitfield

Proficient in writing, editing, and proofreading

9950 W. Indian School Rd.
Unit 15, Phoenix, AZ 85037
(602) 561-3145
whitfield.mecca@gmail.com

EXPERIENCE

Freelance, Arizona — *Script Supervisor*

November 2023 - Present

- Collaborated with writers during pre-production to edit final drafts of scripts, ensuring continuity and coherence.
- Created shot lists for the editor by lining the script with corresponding shots, facilitating smooth post-production workflow.
- Identified and communicated continuity errors to the director during filming, ensuring consistency in scenes.
- Worked closely with talent, providing lines, analyzing emotional and technical aspects of the script, and ensuring performance continuity.

Trifecta Logistics, LLC, Tempe — *Delivery Assistant*

February 2024 - March 2024

- Demonstrated exceptional time management skills while adhering to strict delivery schedules, ensuring prompt and efficient delivery of Amazon packages.
- Maintained a high level of attention to detail in verifying package contents and ensuring accurate delivery to customers, contributing to a positive customer experience and satisfaction.

American Express, Phoenix — *Software Engineer*

August 2020 - February 2024

- Created engaging content using effective writing and editing techniques, resulting in high-quality pieces.
- Collaborated with team members to develop applications, improving development efforts for Mobile & Web teams.
- Led a project aimed at reducing page load time by 2-4 seconds and enhancing overall website performance.

EDUCATION

Scottsdale Community College, Scottsdale — *Screenwriting*

October 2022 - Expected Graduation May 2025

University of Arizona, Tucson — *Information Science & Technology*

August 2016 - August 2020

SKILLS

Creativity

Collaboration

Leadership

Critical Thinking

Time Management

Problem Solving

ASSOCIATIONS

Phoenix Screenwriters
Association

Women in Film (SCC)

Zeta Phi Beta Sorority, Inc.

[PORTFOLIO](#)

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