

Sarah Breck

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EDUCATION

PEPPERDINE UNIVERSITY

Malibu, CA

Bachelor of Arts in Film

Expected in April 2026

- Dean's List [Fall and Spring Semesters 2022-2023]
- Relevant Coursework: Introduction to Film & Film Theory and Criticism
- 3.97 GPA
- Gamma Phi Beta Sorority Member
- Study Abroad: London, Film

SETON CATHOLIC PREPARATORY

Chandler, Az

High School Diploma

2018-2022

- Honor Roll [2018-2022]
- 3.90 GPA
- National Honors Society Member
- National Art Honors Society President
- Chinese Mandarin Club President

EXPERIENCE

CERTIFIED PRODUCTION ASSISTANT

Phoenix, Az

Arizona FILM READY Crew

May 2023

- Stayed alert, active and ready to respond to any request at any time using a variety of available resources
- Studied different positions within the film industry and how a production assistant can aid each department
- Practiced working with different equipment: walkie-talkies, C-stands, electrical wire, and ratchet straps

SKILLS

- Verbal and written communication skills with competency in telephone, email, and walkie-talkie etiquette
- Strong ability to work within a collaborative team as well as lead a team to achieve outstanding results
- Exemplary proficiency in time management, coupled with an aptitude for thriving in high-pressure environments
- Unwavering positive attitude with a capacity to be flexible and adaptive in any work environment
- Meticulous attention to detail with an artistic perspective
- Proficient in Microsoft Office, Google Suite, Procreate, CapCut, and iMovie
- Background in the fine arts: acrylic/watercolor paintings, pen/pencil drawings, and mixed media artworks
- Knowledge of the fundamentals of graphic design and traditional art
- Expertise in costume design through personal projects and independent study: ability to design garments from scratch, drape fabrics, follow sewing patterns, make alterations, hand sew, and machine sew
- 100+ hours of theatrical work in community and high school theatre: acting/singing/dancing, set construction, prop creation, and stage makeup
- Efficient in constructing visual presentations and presenting ideas with a mastery of public speaking
- Understanding of the multitude of roles within a film set and knowledge to aid each position as a production assistant
- Knowledge of working basic equipment found on a film set: walkie-talkies, C-stands, ratchet straps, etc.
- Rudimentary competence in Chinese Mandarin and Spanish with an elementary-level proficiency in reading, writing, and speaking.