

Christina Maxwell

Production Assistant/Filmmaker

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Phoenix, AZ

OBJECTIVE

I am looking to become a valuable team member on a film set or in a film production office, especially by looking out for the good of my fellow crew members, and by helping film production operations run smoothly.

CAREER SUMMARY

- Conducts general production assistant tasks, such as assisting crew members, loading and unloading gear, making runs, maintaining craft, handling petty cash and P-Cards, handling release forms, maintaining set cleanliness.
- Exercises excellent communication and listening skills amongst crew members and talent.
- Maintains high, positive energy levels on- or off-set.
- Able to step-up and learn new skills or roles/positions when asked.
- Arrives on-set prepared to work, and with an enthusiastic "I'm ready!" attitude.

FILM WORK

PRODUCTION ASSISTANT

<i>Uncharted</i>	TV Series	Eric Boyles	Karga Seven Pictures
<i>The Dark Side of Opulent II</i>	Full-length	George Neme	MAAP Film Productions
<i>NCT 127: World Tour – Phoenix Shoot</i>	Live Event	Mike Stafford	Ignition Creative
<i>Haunts & Hideaways</i>	Digital	Steven Pedulla	AOL
<i>Dream Vacation Homes</i>	Digital	Steven Pedulla	AOL
<i>Up & Vanished</i>	TV Series	Valerie Hernandez	Propagate Content
<i>Family Feud: Season 21 Auditions</i>	TV Series	Bryce Keigley	ABC
<i>ColoGuard: The New 50</i>	Live Event	Katherine Cockman	Assignment Desk
<i>The Circus</i>	TV Series	Adrianna Perez	Showtime
<i>Unsung: Season 13</i>	TV Series	Annie Tang	One TV
<i>The Voice: Season 14 Auditions</i>	TV Series	Kyle Ashton	NBC
<i>Untitled Thesis</i>	Short Film	Drew St. Juste	MiVidz Productions

PRODUCTION COORDINATOR

<i>Ominous</i>	Full-length	Colten Dietz	SuperKede Productions
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SCRIPT SUPERVISOR

<i>Gift Wrapped</i>	Short Film	Ashley Hayden	LifeVest Productions
<i>Awkward Party</i>	Short Film	Josh Berghoff	JBPRO FILMS

STAGEHAND

2017 NCAA/Final Four	Sporting Event	Cassidy Torrey	Broken Door Media
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RELTATED PROFESSIONAL EXPERIENCE

THEATER BOX OFFICE MANAGER	(Jan-May 2018)	Matt McAuley	Ghostlight Theatre
FILM ASSOCIATE INTERN	(2017-2018)	Matthew Earl Jones	Arizona Film & Digital Media
FILM PROJECT COORDINATOR	(May 2018 – Present)	Matthew Earl Jones	Arizona Film & Digital Media

EDUCATION

NORTHERN ARIZONA UNIVERSITY (NAU)	Flagstaff, AZ	May 2015
Bachelor of Science in Theatre with emphasis in Performance		
Double Minor in Arts & Cultural Management and Psychological Studies		
Academic Deans List-4 Years		